

# **TOR HILL LADIES GOLF CLUB BYLAWS**

**September 2025**

The name of the organization shall be **Tor Hill Ladies Golf Club**. Hereinafter referred to as “the *Club*.”

## **1. OBJECTIVES**

- i) The *Club* will promote and organize golf events for women of all abilities, for both social enjoyment and competition, in accordance with the policies and rules of Golf Canada and Golf Saskatchewan
  
- ii) ii) The *Club* will promote Golf Canada’s “*Spirit of the Game*” by fostering friends, being respectful of each other, encouraging courtesy and sportsmanship at all times, and abiding by the Rules of Golf.  
iii) The *Club* will govern through policies and procedures established by an elected Executive Committee.

## **2. MEMBERSHIP**

- i) Membership is open to any female amateur golfer as defined by Golf Canada. She shall be considered a member in good standing once annual membership fees are paid in full. The Executive Committee establishes the annual membership fee to meet the operational requirements of the *Club*, and sets the date and time before which the fee must be paid.
  
- ii) To participate in the *Club* events, members are required to maintain an accurate current handicap. All gross scores should be entered as soon as possible after play, preferably by the end of day of the round. Scoring shall be entered using the “hole by hole” option on the Golf Canada Score Centre.
  
- iii) Members are expected to be familiar with and play by the Rules of Golf and local rules.
  
- iv) All members shall abide and respect the *Club* Bylaws and established policies and procedures

## **3. GOVERNANCE and ADMINISTRATION**

- i) The affairs of the *Club* shall be administered by an elected Executive Committee.
- ii) Subject to the Bylaws, the Executive Committee shall
  - a) promote the objectives of the *Club*
  - b) determine membership fees
  - c) monitor and report on the finances of the *Club*
  - d) arrange for an independent internal review of the *Club's* on an annual basis
  - e) strike committees and/or appoint individual members in good standing to perform any function as deemed necessary for the effective running of the *Club*, except those specifically outlined in these Bylaws for Executive Committee members
  - f) subject to these Bylaws, the Executive Committee shall determine terms of reference for all committees and their chairs
  - f) Maintain accurate records and proceedings of all meetings, of all policies, of all financial records, of these Bylaws and amended Bylaws, and other matters necessary for the operation of the *Club*
  - f) Report fully to the membership annually.
- iii) The Executive Committee shall consist of the following positions: President, Past President, Vice President, Treasurer, Captain and Tournament Chair.
- iv) The Executive Committee may appoint Committees as it deems necessary, on an annual basis, to handle tournament, social events, prizes, media, secretarial and other duties as it deems necessary for the effective operations of the *Club*.
- v) The chairs of all committees specified in these bylaws and of Committees appointed by the Executive Committee shall be voting members at all executive meetings of the *Club*

#### **4. DUTIES OF MEMBERS OF THE EXECUTIVE COMMITTEE**

- i) The President shall be the Chair of the Executive Committee and the *Club*, and as such, provide reasonable advance notice regarding executive and general meetings, set the agenda for meetings, preside at all meetings, provide leadership, and maintain progress in line with the agenda and schedule.

- ii) The Past President shall be responsible for the review of the *Club's* Local Rules, maintenance of the Bylaws and for the nominations process. She shall present a slate of nominees for election at the Annual General Meeting
- iii) The Vice President assumes the duties of the President, in her absence and other duties may be assigned for the effective running of the *Club*.
- iv) The Treasurer shall maintain and protect the financial assets and records of the *Club*, maintain a list of paid members, and submit required member information to Golf Canada and other organizations on behalf of the *Club*. Records must be kept for a minimum of five years.
- v) The Captain is responsible for planning and implementing the season's golf events for the *Club*.
  - vi) The Tournament Chair shall organize the club competitions and tournaments, including the Tee at Tor Open Golf tournament. She shall liaise with the Club Captain to schedule the booking of tournament dates for the upcoming year, and the development of the *Club* schedule of events.
  - vii) Executive members shall serve a term in any executive position not exceeding two years, and, may be reappointed.

## 5. MEETING PROCEDURES

- i) The President chairs the *Club* meetings; or in the absence of the President, the Vice President will act in her stead. In case of both the President and the Vice President being absent, the Past President will chair the meeting.
- ii) The Chair may adjourn the meeting with the consent of the simple majority of the members present.
- iii). Each executive member has one vote. Voting at a meeting shall be conducted by a show of hands. A majority of the votes decided each issue, motion, and resolution.
- iv). The Chair declares a resolution carried or lost. In the event of a tie vote, the President will cast the deciding vote.
- v). Procedure at all meetings shall be conducted by **Robert's Rules of Order**.
- vi) A majority of the voting members of the Executive Committee attending such meetings shall constitute a quorum.

vii) The President, or in her absence, two members of the Executive Committee may call a Special Meeting as deemed necessary with reasonable notice, to all other members of the Executive Committee.

ix) At the AGM, an election will be held to determine all Executive positions. Positions may be determined by acclamation if there is not more than one candidate for a position

## **6. LIABILITY**

i) No member of the *Club*, in her individual capacity, shall be liable for a debt or liability of the *Club*.

## **7. AMENDMENTS TO THE BYLAWS**

i) The Bylaws of the Tor Hill Ladies Golf Club may be amended or carried by a Special Resolution of the Executive, and ratified by the membership at the AGM. Any such amendments must be circulated to the membership at least 14 days prior to the AGM.

ii). All earlier versions of the Bylaws of the Tor Hill Ladies Golf Club are repealed.